

**DIRECTOR GENERAL NAVAL PROJECT – VISAKHAPATNAM**  
**NOTICE INVITING TENDER (NIT)**

1. A tender is invited for the work as mentioned in Appendix 'A' to this NOTICE INVITING TENDER (NIT).
2. The work is estimated to cost as indicated in aforesaid Appendix 'A'. This estimate, however, is not a guarantee and is merely given as a rough guide and if the work cost more or less, the tenderer/ bidder will have no claim on that account.
3. The work is to be completed within the period as indicated in aforesaid Appendix 'A' in accordance with the phasing, if any, indicated in the tender from the date of handing over site, which will be on or about two weeks after the date of Acceptance of tender.
4. Contractors whose names are in the DGNP (V)/ MES approved list and within whose financial category the estimated amount would fall and unenlisted contractors may also submit tender / bid subject to fulfil other criteria mentioned in Appendix 'A'. However, in case of term contracts, enlisted contractors of Class 'SS' to 'E' may submit tender.
5. Not more than one tender shall be submitted/uploaded by one contractor/firm of contractors. Under no circumstances will a father and his son[s] or other close relations who have business dealing with one another be allowed to tender/bid for the same contract as separate competitors. Two firms shall be deemed to have business dealing if any of the partners/proprietor/director is common among both of them. A breach of this condition will render the tenders/ bids of both parties liable to rejection.
6. **The Deputy Director General and Chief Engineer**, Office of the Director General Naval Project, Naval Base Post, Visakhapatnam – 530 014 will be the Accepting Officer here-in-after referred to as such for the purpose of this contract.
7. The Technical Bid and Financial Bid (**Cover-1 and Cover-2**) shall be uploaded by the contractor on or before the date & time mentioned in **NIT**. A scanned copy of DD with enlistment details and other documents as specified in Appendix A shall be uploaded as **Cover-1** (Technical bid) of the tender on e-tendering portal. DD is refundable in case the contractor is not considered eligible in technical evaluation of **Cover 1** resulting in non-opening of **Cover-2** (Price bid). The applicant contractor shall bear the cost of bank charges for procuring and encashing the DD including revalidation of DDs and shall not have any claim from Government whatsoever on this account.
8. Tender form and conditions of contract and other necessary documents shall be available on [www.defproc.gov.in](http://www.defproc.gov.in) web site for download and shall form part of contract agreement in case the tender/bid is accepted.
9. In case of DGNP(V)/ MES enlisted contractor who has not executed the Standing Security Bond and unenlisted contractor, the **Cover-I** shall be accompanied by Earnest Money for the amount mentioned in Appendix 'A' in the form of deposit at call receipt in favour of concerned DGNP(V) (see Appendix 'A') by a Scheduled Bank or in received treasury Challan the amount being credited to the revenue deposit of the concerned DGNP(V) (see Appendix 'A'). The DGNP(V) will return the Earnest Money, wherever applicable, to all unsuccessful tenderers/bidders by endorsing an authority on the deposit at call receipt for its refund, on receipt of intimation from the Accepting Officer to do that.

**NOTICE INVITING TENDER (Contd...)**

10. In case of successful contractor i e the lowest contractor having submitted EMD, he shall have the option of converting the EMD instrument into part of the Performance Security to be deposited by him within 28 days from the receipt of intimation of acceptance of tender from Accepting Officer.
11. Sample of materials and stores to be supplied by the contractor will also be available for inspection by the bidder at the office of concerned GE during working hours. The bidder is advised to visit the site of work by making prior appointment with **GE**, who is the Executing Agency of the work (see Appendix 'A'). The bidder shall be deemed to have full knowledge of all relevant documents, samples, site etc whether he has inspected them or not.
12. Any bid which proposes any alteration to any of the conditions laid down or proposes any other new condition whatsoever, is liable to be rejected.
13. The uploading of bid by a bidder implies that bidder has read this notice and the Conditions of Contract and has made himself aware of the scope and specification of work to be done and of the conditions and rates at which stores (as applicable) etc. will be issued to him and local conditions and other factors having bearing on the execution of the work.
14. The bidder must be in possession of a copy of the MES Schedule (SSR) (Part-I & Part-II of latest edition) including amendments and errata thereto.
15. Accepting Officer does not bind himself to accept the lowest or any tender/bid or to give any reason for not doing so.
16. The Accepting Officer reserves the right to accept a tender submitted by a public Undertaking/Small & Medium Enterprises (SMEs), giving a price preference/purchase preference over other tender(s)/bids which may be lower, as are admissible under the Government Policy. No claim for any compensation or otherwise shall be admissible from such tenderer/bidder whose tender/bid is rejected.
17. A contractor whose name is in the MES approved list of any MES formation and who has deposited standing security and executed standing security Bond may bid without depositing earnest money along with the tender.
18. This notice of tender will be available on website [www.indiannavy.nic.in](http://www.indiannavy.nic.in) and [www.mes.gov.in](http://www.mes.gov.in).
19. This **Notice Inviting Tender (NIT)** including Appendix "A" and Annexures shall form part of the contract.

Signature of contractor  
Date:

AAD (Contracts)  
for Accepting Officer

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

1.	Name of Work	:	<b><u>PROVISION OF CIVIL &amp; E/M TO LANDSCAPE AND ARBORICULTURE AT AOB RAMBILLI, VISAKHAPATNAM (UNDER WP-14B)</u></b>
2.	Estimated Cost	:	<b>Rs 2190 Lakh [At Par Market]</b>
3.	Period of completion	:	<b>365 [Three hundred Sixty five] days</b>
4.	Cost of tender documents	:	<b>Rs 3000/-</b> in the form of DD/ Bankers cheque from any schedule Bank in favour of DGNP (V) and payable at Visakhapatnam. <b>Note:</b> In case of retendering, the contractor who had quoted in the previous call is not required to submit the cost of tender.
5.	Website/portal address	:	<b>www.defproc.gov.in</b>
6.	Type of contract	:	The tender shall be based on Drawings and Specifications with Pre-Priced Schedules [IAFW – 2159] and General Conditions of Contracts [IAFW – 2249] with Schedule "A" [List of Items of work] pre-priced by DGNP. The tenderers are required to quote their Lumpsum amounts for Pre-Priced parts of Schedule "A" and quote rates against items of other parts of Schedule "A".
7.	Timeline details:	:	
	[a] Bid submission start date	:	Date of publish of tender plus 30 days
	[b] Bid submission end date	:	Date of publish of tender plus 40 days
	[c] Date of bid opening	:	Date of publish of tender plus 48 days
8.	Eligibility Criteria	:	
	(a) For DGNP [V] / MES Enlisted contractors	:	Contractor shall be enlisted with DGNP/MES in Class " <b>SS</b> " and above with Category " <b>a(i)</b> " subject to satisfactory remarks wrt performance in respect of works in hand as reflected in latest Work Load Return published or any other report circulated by competent engineer authority.
	(b) For contractors not enlisted with DGNP/MES	:	(i) Contractors not enlisted with DGNP/MES should meet the enlistment criteria of ' <b>A</b> ' class and above with " <b>a(i)</b> " Category contractor with regard to satisfactorily completion of requisite value works with Central / State Government/ Central /State PSUs / AWHO / AFNHB / CGEWHO / DGMAP, annual turnover, Bank Solvency, Working Capital and requirements given in Para 1.4 & 1.5 of Section 1 of MES Manual on Contracts - 2020 as available in all MES formations as well as MES website ( <a href="http://www.mes.gov.in">www.mes.gov.in</a> ).

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT) [CONTD...]**

		<p>(ii) Not carrying adverse remarks in latest Work Load Report published or any similar report circulated by competent engineer authority, if already working in MES.</p> <p>(iii) Not suspended / debarred / backlisted (either permanently or temporarily) from participating in any bid or for business dealings by any Central/State Government Department or any Central / State Government PSU or any autonomous body under Central / State Government or any Local Body as on the bid submission end date.</p> <p>(iv) Details of works completed and under progress in DGNP/MES to be submitted in the following format: -</p> <table border="1" data-bbox="662 712 1471 909"> <thead> <tr> <th>Srl No</th> <th>CA No. &amp; Name of Work</th> <th>Value of CA</th> <th>Date of Commencement</th> <th>Date of Completion</th> <th>Extended Date of Completion</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(v) Un-enlisted Contractos who have secured two works in DGNP/MES should get themselves registred in the appropriate designated class with any Registering Authority, else the firm will not be eligible for participation in the tender unless until the firm is enlisted with the MES/DGNP"</p>	Srl No	CA No. & Name of Work	Value of CA	Date of Commencement	Date of Completion	Extended Date of Completion						
Srl No	CA No. & Name of Work	Value of CA	Date of Commencement	Date of Completion	Extended Date of Completion									
	(c) For All Contractors	: The bidder shall also submit affidavit duly notarized that the firm shall not have incurred losses during the three consecutive years in last five years.												
9.	Tender issuing and Accepting Officer	<table border="1" data-bbox="582 1346 1484 1704"> <thead> <tr> <th>Issuing Officer</th> <th>Accepting Officer</th> </tr> </thead> <tbody> <tr> <td> <b>Shri Arun Kumar</b>  <b>Director (Contracts)</b>            DGNP, Naval base post            Visakhapatnam 530018            Phone No. 0891- 2750908            Email ID: dircontdgnpv2-mes@nic.in         </td> <td> <b>Brig Sushil Kumar</b>  <b>Deputy Director General and Chief Engineer</b>            DGNP, Naval base post            Visakhapatnam 530018            Phone No. 0891- 2577376            Email ID: dgnpv2-mes@nic.in         </td> </tr> </tbody> </table>	Issuing Officer	Accepting Officer	<b>Shri Arun Kumar</b> <b>Director (Contracts)</b> DGNP, Naval base post Visakhapatnam 530018 Phone No. 0891- 2750908 Email ID: dircontdgnpv2-mes@nic.in	<b>Brig Sushil Kumar</b> <b>Deputy Director General and Chief Engineer</b> DGNP, Naval base post Visakhapatnam 530018 Phone No. 0891- 2577376 Email ID: dgnpv2-mes@nic.in								
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10.	Executing agency	: <b>GE (ATV) under DGNP(V)</b>												
11.	Earnest Money	: <b>Rs. 14,20,000.00</b> (Rupees Fourteen lakh twenty thousand only) in favour of <b>DGNP Visakhapatnam</b> in the form of Deposit at call Receipt, BGB not acceptable.												

**Notes:**

1. In case after opening of cover 1, the number of MES enlisted contractors of "B" class as well as eligible un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT is less than 7 (seven), applications in respect of MES contractors of one class below the eligible class shall also be considered subject to fulfilment other eligibility criteria given in NIT. Therefore, MES contractor's one class below may also bid for this tender. Such contractors i.e one class below shall not be considered in case their present residual work in hand is more than FIVE TIMES their present tendering limit. However, in case such contractors fulfil the criteria of upgradation to the stipulated eligible class based on past experience of completed works (individual work experience and/or average annual turnover, as applicable) and financial soundness (solvency/financial soundness and working capital), the ceiling of present residual work will not apply and they will be considered for issue of tender. Such bidders shall upload in their Cover-1 bid details related to residual work in hand like details of works in hand showing names of work, names of Accepting Officers, Contract amounts, dates of commencement and completion (stipulated) and progress as on bid submission end date. Such contractors, if claim to fulfil the criteria of upgradation shall also upload the requisite information/documents in support of upgradation. These details shall be verified by the Tender Issuing Authority from concerned formations in case bids of such contractors are considered for evaluation.
2. In case after opening of Cover 1, the number of MES enlisted contractors of "SS" class as well as un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT are 7(seven) or more, applications of only those one class below the eligible class bidders shall be considered who have previously completed similar works satisfactorily and are meeting the criteria of up gradation in 'SS' class with respect of past experience of completed works (individual work experience and average annual turnover as applicable) and financial soundness (solvency/financial soundness and working capital) as per details given in Manual on Contracts. Therefore, such contractors shall upload the requisite information / documents in the Cover 1.
3. Unenlisted contractors shall be considered provided he meets the criteria. However, foreign firms shall not be eligible for this tender. However Indian firms having foreign national / Indian nationals staying abroad / Indian national having taken foreign citizenship, as directors shall be considered subject to security clearance from the concerned authorities.
4. Contractors enlisted with DGNP(V)/MES will upload following documents in Cover 1 for checking eligibility: -
  - (a) Application for tender on firm's letter head
  - (b) Enlistment letter issued by the Registering Authority duly renewed for the cyclic period in vogue i.e at present 2020 to 2025.
  - (c) Scanned copy of DD / Bankers Cheque towards cost of tender and EMD instrument in case SSD bond is not signed at the time of registration.
  - (d) Any other document required as described in this appendix.
  - (e) Integrity Pact (IP) duly signed on each page by bidder(s).
  - (f) **Certificate stating that bidder or representative of bidder has visited the site duly countersigned by GE.**

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5. Contractors not enlisted with DGNP(V)/MES will upload following documents in Cover 1 for checking eligibility: -
  - (a) Application for tender on firm's letterhead
  - (b) Scanned copy of DD / Bankers Cheque towards cost of tender and EMD instrument/ BSD.
  - (c) Copy of Police verification report / Police Clearance Certificate / Character Certificate from police authority of the area where the registered office of the firm is located / notarised copy of valid passport of proprietor/each partner/each Director.
  - (d) Documents required for enlistment in DGNP/MES for '**SS**' Class as per Para 1.5 of Section I of MES Manual on Contracts 2020.
  - (e) Any other document required as described in this Appendix.
  - (f) Details of works being executed in MES, if any
  - (g) Integrity Pact (IP) duly signed on each page by bidder(s).
  - (h) **Certificate stating that bidder or representative of bidder has visited the site duly countersigned by GE.**
6. Tenders not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) in **Cover-1** shall not be considered for validation of Technical bid (**Cover-1**) and their financial bids will not be opened.
7. Contractors should ensure that their original physical DD's and Earnest Money Deposit (EMD) instruments (as applicable) shall reach the office of Accepting Officer within 07 days of bid submission end date, failing which following action shall be taken:-
  - (a) In case of tenders from an enlisted contractors of DGNP / MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded in Cover 1 but physical copies are not received within the stipulated period, their financial bid (**Cover-2**) will be opened. However, non-submission of physical copies of cost of tender shall be considered as wilful negligence of the tenderer with ulterior motives and such tenderer shall be banned from bidding for a period of six months commencing from the date of opening of Finance Bid (**Cover-2**).
  - (b) In case of tenders from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender have been uploaded in Cover 1 but physical copies are not received within the stipulated period, their financial bids (**Cover-2**) will not be opened. Name of such contractors along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of financial bid (**Cover-2**).
  - (c) In case of tenders from enlisted contractor and un enlisted contractors, where scanned copies of instruments for Earnest Money Deposit (as applicable) have been uploaded in Cover 1 but the same are not received in physical form within stipulated period, such tenders shall not qualify for opening of financial bid (**Cover-2**).
8. Contractor will not be allowed to execute the work by subletting or through power of attorney holder to a third party/ another firm on his behalf. However, contractor can execute the work through Power of Attorney to sons/daughters/spouse of proprietor/ partner/ Director and firm's own employees, Director, Project Manager provided they are not having a separate enlisted firm in DGNP/MES in their name as proprietor/ partner/ Director.

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9. After opening of **Cover -1** and during its technical evaluation, in case any deficiency is noticed in the documents required to be uploaded by the tenderers as per NIT, a communication in the form of e-mail/ sms/ speed post etc. shall be sent to the contractor to rectify the deficiency within a period of seven days from date of communication failing which their financial bid (**cover-2**) shall not be opened and contractor shall not have any claim on the same.
10. Invitation for e-tender does not constitute any guarantee for validation of 'Technical' bid and subsequent opening of financial bid of any applicant/ bidder, merely by virtue of enclosing DD. Accepting Officer reserves the right to reject the Technical bid (**Cover-1**) and not to open the financial bid (**Cover-2**) of any applicant/ bidder. Technical bid validation shall be decided by the Accepting Officer based on eligibility of the firm as per criteria given in Appendix. Tenderer/bidder will be informed regarding non-validation of his Technical bid assigning reasons thereof through tender evaluation report, which shall be uploaded on the [www.defproc.gov.in](http://www.defproc.gov.in) website. Such tenderer, if desires may appeal to the Next Higher Engineer Authority (NHEA) viz **Director General, Naval Projects, Visakhapatnam** on email ID: [encdgnpv@navy.gov.in](mailto:encdgnpv@navy.gov.in) with copy to the Accepting Officer on email [dgnpv2-mes@nic.in](mailto:dgnpv2-mes@nic.in) before the scheduled date of opening of Financial Bid (**Cover-2**). NHEA shall decide the matter within a period of seven working days from the date of receipt of appeal. The decision of the Next Higher Engineer Authority (NHEA) i.e. DGNP, Visakhapatnam shall be final and binding. The contractor/bidder shall not be entitled for any compensation whatsoever for rejection of his bid.
11. In case an un-enlisted contractor is already executing in DGNP(V)/MES he shall not be considered eligible for the subject tender if the total value of such works is more than twice tendering limit of the DGNP(V)/MES class of contractor for which it is eligible. For this purpose, details of the works being executed by such a contractor shall be uploaded in the Cover-1 of the bid and shall be checked/verified by Accepting Officer.
12. In case the BOQ is revised through the corrigendum and the bidder has failed to quote on revised BOQ (ie he has quoted on pre revised BOQ) such bid shall be treated as wilful negligence by the bidder and his quotation shall be considered non-bonafied. In such cases, the lowest tender shall be determined from amongst the valid / bonafied bids only. Accepting Officer may decide whether to re-tender or consider the lowest bonafied tender for acceptance.
13. Revoking the offer or revising the rates upward/offering voluntary reduction by the lowest tenderer, after opening of Cover 1, shall be considered as a wilful default. For this default a penalty of an amount equal to earnest money shall be levied. In case of an unenlisted tenderer, earnest money deposited by him shall be forfeited. In case of MES enlisted tenderer, an amount equal to the earnest money stipulated in the NIT shall be notified to the tenderer for depositing through MRO and consideration of such tenderer in tender evaluation for future works shall remain suspended till the aforementioned amount is deposited in the Government Treasury. No other disciplinary/administrative action shall be taken against such tenderer. In such a situation, the next lowest offer shall not be considered for acceptance. Instead retendering shall be resorted to in a transparent and fair manner and the defaulting tenderer and his related firm if any, shall not be eligible for the tender in second call or subsequent calls. Reduction offered by the tenderer in respect of the freakishly high rates shall not be treated as voluntary reduction
14. Tender to related firms shall not be issued simultaneously. Firms shall be treated as related if Proprietor / one or more Partners / Directors are common. Decision of Accepting Officer on issue / deny the tender to any of the related firms shall be final and binding.

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15. The bidder/ tenderer shall also ensure compliance the EPF & MP Act 1952 by the sub contractor, if any engaged by the contractor for the subject work.
16. **NO payments** to contractors/firms will be made unless **proof of payment of wages** to the workmen is submitted by the contractors/firms. In case payments are made in current coin or currency notes, certificate will be submitted by the contractors/firms along with undertaking by the concerned workmen asking for payment other than by cheque or by crediting in the bank account of the employee/workman.
17. COURT PLACE: Court of the place from where tender has been published shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72-Jurisdiction of Courts of IAFW-2249 shall be applicable.
18. Prior to commencement of electrical work/ electrical component of works, copy of valid Electrical License in the name of the contractor or copy of agreement with agency having valid Electrical License along with agency's Electrical License shall be submitted by the contractor to the Accepting Officer through GE with copy to CWE. In case contractor does not possess valid Electrical License and he intends to get such work executed through agency having valid Electrical License and with whom he has agreement, prior approval of such agency shall be got done from competent authority, who shall be the concerned CWE (concerned CE Zone in case there is no CWE). Copy of License shall be submitted to GE as well as CWE/CE Zone for future reference.
19. Supervisor for execution of electrical works / electrical component of works employed by the contractor shall possess Supervisor Certificate of Competency issued by concerned State Government/Union Territory and the worker/tradesmen for execution of electrical works/ electrical component of works shall hold necessary Permit issued by concerned State Government/ Union Territory."
20. **INTEGRITY PACT:** Integrity pact is an integral part of tender/bid documents. Scanned copy of Integrity pact duly signed on each page by the bidder shall be uploaded as a part of technical bid (**Cover-1**) and original IP duly signed on all pages shall be forwarded by post along with demand draft to Accepting Officer. Bidders who do not upload scanned copy of IP duly signed will be informed through option of "Short Fall Documents" (in e-tendering portal). Any bidder who fails to forward the copy of IP duly signed even after this communication shall be disqualified in the Technical Bid (**Cover-1**) evaluation and his financial bid will not be opened.

Signature of contractor

AAD (Contracts)  
For Accepting OfficerFile No. **DG/3464/ 25 /E8**Dated: **23 Jan 2025****Office of the Director General  
Naval Projects**  
Naval Base Post  
Visakhapatnam – 530 014